



Volunteer Application

Date _____

Location: Benton Harbor-St. Joseph Niles-Buchanan Camp Eberhart O'Brien Center

If under the age of 12, volunteer must be accompanied by a parent or guardian. All volunteers should be approved through Human Resources.

Volunteer Type

- Tier I — One-time volunteers working with non-licensed programs.
- Tier II — Consistent, returning volunteers & those working with licensed youth programs. Must complete employee on-boarding training and submit a Licensing and Regulatory Affairs (LARA) background check in addition to the Y's background check.

All volunteers must complete the following form.

Applicant Information

First Name _____ Last Name _____

Date of Birth _____ / _____ / _____ Are you over the age of 18? Yes No

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____

Driver's License Number _____ Driver's License State _____

Have you ever been convicted of a crime or have pending charges? Yes No

If yes, please explain _____

Maiden Names _____ Years Used _____

Other Names _____ Years Used _____

Employer History

Employer _____ Length of Employment _____

Phone Number _____ Supervisor _____

Emergency Contact

Name _____

Phone _____ Alt. Phone _____

Volunteer History

Are you required to volunteer? Yes No If yes, how many hours? _____

If yes, when do these hours have to be completed by? _____

Have you ever been an employee/volunteer with the YMCA before? Yes No

If yes, Start Date _____ End Date _____ Title _____

Responsibilities _____

Volunteer Skills Assessment

Please check all that apply:

- Aquatics Babysitting Fitness Housekeeping/Maintenance Sports
 Office Work Preschool Special Events Other _____

Availability

Weekdays AM PM Weekends AM PM

Authorization of Background Check

I authorize the YMCA of Greater Michiana to investigate all statements contained in this application, including records of any former employers, police departments, and other references or sources concerning me. I expressly consent to the performance of a criminal background check and authorize the YMCA of Greater Michiana to make all reasonable inquiries, to the maximum extent permitted by law, for this purpose. I authorize all such references and sources (and the YMCA of Greater Michiana) to release information without liability for damage incurred in giving it. I waive any written notice of the release of such records that may be required by state or federal law. I affirm that the information provided on this application (and accompanying resume and notes, if any) is true and complete. I also agree that any false information, misrepresentations, or omissions—oral or written—may disqualify me from further consideration for selection and may result in discipline or dismissal if discoverable at a later date. Tier II Volunteers will also be required to submit a Licensing and Regularly Affairs (LARA) background check.

Name _____

Social Security # _____ Date of Birth _____ / _____ / _____

Residential Addresses within Seven Years (Does not include current address on first page. Use a separate sheet as needed.)

Prior Address _____

City _____ State _____ Zip _____

Prior Address _____

City _____ State _____ Zip _____

Prior Address _____

City _____ State _____ Zip _____

Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

If under the age of 18

Release, Indemnification, and Hold Harmless Agreement

In consideration of participating in recreational or other activities, and for other good and valuable consideration, I/we on my/our behalf and on behalf of my/our minor child, children, ward, or wards (hereinafter referred to as the "Minor") release, waive and discharge and covenant not to sue the YMCA or any of its branches, and its directors, officers, employees, agents, sponsor, organizer, owner, lease, including any individual who is paid or volunteers to coach or assists in conducting recreational or other activities at or under the direction of the YMCA (hereinafter referred to as the "Releasees") from all liability to the undersigned or to the Minor and all their personal representatives, assigns, heirs, and next of kin for any loss or damage of any kind or nature whatsoever, economic or noneconomic, and any claim or demands therefore on account of personal injury, including death, sustained by the undersigned or the Minor and damage to or loss of property whether caused by the inherent risks of the recreational or other activity or by the negligence of the Releasees while the undersigned or the Minor is in, upon, or about the Releasees' premises or any facilities or equipment therein or during participation in any program or activity sponsored by, organized by, or affiliated with the YMCA. I/we on my/our behalf and on behalf of the Minor agree to indemnify and hold harmless Releasees from any and all such claims and should Releasees or anyone acting on their behalf be required to incur attorney's fees and costs to enforce this agreement, I/we agree to indemnify and hold them harmless for all such fees and costs.

1. I/we acknowledge that participation in any and all recreational and other YMCA activities involves inherent risks, both known and unanticipated, which could result in physical or emotional injury, paralysis or permanent disability, death, and property damage. I/we understand risks cannot be eliminated, despite the use of due care including safety equipment, without jeopardizing the essential qualities of the activity.
2. I/we on my/our behalf and on behalf of the Minor expressly accept and assume all of the risks inherent in any and all recreational and other YMCA activities or that might have been caused by the negligence of the Releasees. My/our and the Minor's participation in this activity is purely voluntary, and I/we and the Minor elect to participate despite the risks. In addition, if at any time I/we on my/our behalf and on behalf of the Minor believe that event conditions are unsafe or that I am unable to participate due to physical or medical conditions, then I/we on my/our behalf and on behalf of the Minor will immediately discontinue participation.
3. I/we warrant and represent on my/our behalf and on behalf of the Minor that I/we on my/our behalf and on behalf of the Minor have adequate health insurance and liability insurance to cover the expenses incurred for the care, treatment and rehabilitation from any injury or damage I/we or the Minor may suffer or cause while participating in YMCA activities, or else I/we agree to bear the costs of such injury or damage. I/we further represent that I/we and the Minor have no medical or physical condition which could interfere with my/our or the Minor's safety in this activity, or else I/we are willing to assume – and bear the costs of – all risks that may be created, directly or indirectly, by any such condition.

In the event that I file a lawsuit, I/we on my/our behalf and on behalf of the Minor agree to do so in the state where Releasees' facility is located, and I/we further agree on my/our behalf and on behalf of the Minor that the substantive law of that state shall apply.

I/we agree on my/our behalf and on behalf of the Minor that if any portion of this agreement is found to be void or unenforceable, the remaining portions shall remain in full force and effect.

By signing this document, I/we understand and agree on my/our behalf and on behalf of the Minor that if I/we or the Minor are injured or my/our or the Minor's property is damaged during my participation in this activity, then I/we and the Minor may be found by a court of law to have waived my/our right to maintain a lawsuit against the parties being released.

I/we on my/our behalf and on behalf of the Minor have had sufficient time to read this entire document and, should I/we on my/our behalf and on behalf of the Minor choose to do so, consult with legal counsel prior to signing. Also, I/we on my/our behalf and on behalf of the Minor understand that this activity might not be made available to me or that the cost to engage in this activity would be significantly greater if I/we on my/our behalf and on behalf of the Minor were to choose not to sign this release, and agree that the opportunity to participate at the stated cost in return for the execution of this release is a reasonable bargain. I/we on my/our behalf and on behalf of the Minor have read and understood this document and I/we on my/our behalf and on behalf of the Minor agree to be bound by its terms.

Volunteer Signature _____ Print Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Date _____

Parent or guardian additional agreement *Must be completed for participants under the age of 18*

In consideration of _____ (print the Minor's name(s)) being permitted to participate in this activity, I/we further agree to indemnify and hold harmless Releasees from any claims which are brought by or on behalf of the Minor or are in any way connected with such participation by the Minor.

Parent/Guardian Signature _____ Date _____

YMCA of Greater Michiana Code of Conduct

- Resolve conflicts in a respectful, honest and caring manner; never resort to physical contact, verbal abuse, or threatening gestures.
- Speak in respectful tones and refrain from the use of vulgar/derogatory comments or profanity.
- Respect others by refraining from intimate behavior in public; abstain from contact of a sexual nature.
- Respect the property of others; never engage in theft or destruction.
- Create a safe, caring environment; never carry firearms or weapons on YMCA premises.
- Participate in programs to build a healthy spirit, mind, and body. For participant's safety, never engage in the use, sale, dispense, possession, or appear to be under the influence of illegal drugs, narcotics, or the unsanctioned use of alcohol on YMCA premises. This includes marijuana.
- Prohibit anyone convicted of a crime involving child abuse or sexual abuse, or anyone listed on the National Sex Offender List to participate under my membership.
- Abstain from the use of tobacco products, including vaping, in the facility or on the property.

YMCA of Greater Michiana Service Agreement

By initialing each paragraph and signing this agreement I agree to participate in volunteering at the YMCA of Greater Michiana under the following terms:

_____ I have read the YMCA of Greater Michiana code of conduct and fully understand that I am responsible to oblige by the rules and regulations.

_____ I understand that I am responsible for calling the YMCA of Greater Michiana and leaving a message or speaking with the supervisor in the event I cannot attend my hours of service at any time before hand. If this does not happen and a no call/no show occurs my contract will be terminated.

_____ I agree to leave the facility by the end of hours each day and not linger at the YMCA after volunteer time.

_____ I understand that I will not be in the locker rooms/maintenance rooms without permission or supervision.

_____ I understand I will work diligently and stay on task with an attitude that reflects responsibility and kindness to staff, members, and supervisor.

_____ I understand that breaking the rules of this contract will result in a termination of the contract and ability to continue serving hours at the YMCA of Greater Michiana.

_____ I understand that if I witness any type of behavior that is detrimental or unethical, I will report it to my supervisor.

Signature _____ Date _____

YMCA Supervisor _____ Date _____

Parent/Guardian Signature _____ Date _____
If under the age of 18

**OFFICE
USE ONLY**

Raptor Check Background Check

Desk Staff _____ Date _____